



Welcome to the Northville Educational Foundation (NEF), where we are thrilled to introduce the commencement of our 2023-2024 NEF i³ Grants - Unleash the Power of Impact, Innovation, and Ignition! For this year, an impressive \$52,000 has been earmarked to support these grants. What's more, we're introducing not just one, but two distinct grant cycles this year!

Furthermore, we are pleased to share that an additional \$10,000 has been set aside specifically for Cooke School NEF i³ Grants, courtesy of a generous donor's thoughtful contribution.

Enriching learning

Do you have an inspiring idea that will:

- have a positive impact on students?
- enhance student learning experience?
- be creative and innovative?
- require extra funding?

Criteria

Grants will be awarded through a competitive review process led by an impartial review panel and evaluated for factors such as:

- Is the project innovative and/or does it offer a unique approach to learning or teaching?
- What kind and level of impact will the project have on the classroom, the teachers, and most importantly, the students?
- Does the project address curriculum standards and/or the School and/or District Improvement Plan?

Key Dates

Applications Available: Now!

Submittal Deadline: Friday, October 6, 2023

Award Day: By mid-November 2023

Funds available: By mid-November 2023

Grant implementation: November 2023-May 10, 2024

Final Report due: Monday, May 13, 2024

Second Grant Cycle!

Submittal Deadline: Friday, January 12, 2024

Award Day: By mid-February, 2024

Grant implementation: February 2024-September 2024

Final Report due: September 20, 2024

Grant guidelines and application can be accessed at:
<https://www.supportnef.org/i3-nef-grants> or use the QR Code.

Questions? Contact Kate at mitchellka@northvilleschools.org 248.344.3503



The Northville Educational Foundation (NEF) is proud to launch this year's grant program. For the past 13 years, this program was called Innovative Grants, but to better reflect the ideas and vision of this program, we have changed its name to NEF i³ Grants! The goal is to align this funding to:

- *Innovate learning*
- *Ignite curiosity*
- *Impact students' futures*

A total of \$52,000 is allocated for NEF i³ Grants, and an additional \$10,000 for Cooke School through a donor-designated gift.

GRANT REVIEW PROCESS

- Grants will be awarded through a competitive review process by an impartial review committee consisting of volunteers that include retired NPS Staff and NEF board members. Members of this committee cannot be involved in submitting or assisting with grant applications.
- Reviewers will use an established NEF Scoring Sheet (see attached).
- Decisions of the Innovative Grants Committee are deemed final.

GRANT APPLICATION NOTES

- As the Grant Committee is comprised of both retired teachers and others, please write your application in a manner that non-teachers can understand. Remember abbreviations, acronyms and initials that might be considered common in the educational landscape are not always understood.
- Budget information should accurately reflect the current costs of the project including shipping or any extra fees, if any. (If needed, you may be asked to submit verification of cost estimates.) DO NOT include taxes in your cost estimate, as NPS is tax exempt. As the final awards will not take place until November, when budgeting for your project, we suggest that you get a fixed quote so that prices, and therefore your budget, do not change between now and then. NEF allocates all of the grant money so unfortunately, there will not be additional funds available to assist with cost increases.
- Projects that require funding in excess of the awarded amount, should include an explanation of how the remaining funds will be obtained, (e.g. matching grants, fundraising, PTA/PTSA funding, etc.) If we allocate funds, we want to make sure the project is going to succeed. If lack of additional funding means the project will be stalled, we would rather allocate the funds to another project.
- Grant requests should not include technology items that have long-term support costs associated with them including equipment, such as iPads, Chromebooks, printers, etc.
- Grant requests for software and technology should be reviewed by the NPS Ed Tech Department to ensure they can be supported on the district's system, and so that they are aware of any future technology needs or support that might be required of them.
- If more than one staff member or collegial team is applying for the grant, please designate a "lead applicant" to be the contact person for each grant.
- All applications must be signed by the lead staff member submitting the application and the applicant's building principal/administrator.

SUBMITTING YOUR APPLICATION

Applications are available as a Google Document. When you click on the link, you will be prompted to make a copy of the original document. Make a copy and rename it using the name of your school and the last name of the lead applicant. To help the grants committee fully understand your project, we strongly encourage you to include videos, youtube links, presentations, etc. Applications should be submitted both electronically via a shared link and hard copy via interoffice mail by Friday, October 6th. Please address it to "NEF—Attn: Innovative Grants" at the Board Offices in Old Village School.

GRANT AWARDS PROCESS

- Successful grant applicants and building principals will be notified beginning/mid November.
- Grant recipients will be required to complete a written Final Summary Report and to meet with NEF i³ Grants Chair and NEF Director at the end of the year to review and discuss their projects. Generally these meetings occur in May.
- Grant recipients may also be required to present a mid-year update and/or present on their grant project outcomes to the NEF Board of Directors at a Board meeting or possibly at an NEF fundraising event (dates to be determined).
- NEF Board members will observe the grant project during classroom instruction (dates to be determined).
- Digital photos/videos of project implementation are encouraged and should be included in the final report submitted by Monday, May 12, 2023 or earlier if possible. An accounting of all disbursed grant expenses should be included in the Final Report.
- Any unused funds will revert back to the NEF at the conclusion of the grant school year.
- The Grant may be used only for the purpose intended and the project must be implemented during the 2022-23 school year. If an issue arises, please contact NEF immediately.
- Grant recipients agree that all materials and equipment funded by the Grant become the property of the NPS and will be responsible to sign a Hold Harmless agreement.

SCHEDULE

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GRANT EVALUATION CRITERIA

- *Is the project innovative (defined as something new; to make changes in anything established); does it offer a unique approach to learning or teaching?*
- *Are the goals, objectives, outcomes and benefits to student learning clearly identified?*
- *Does the project address curriculum standards and/or the individual School and/or District Improvement Plan?*
- *What level and kind of impact will the project have on the classroom, the teachers, and most importantly the students?*
- *Can successful projects be replicated in other classrooms or schools .*

The Grants Score Sheet is provided on the next page.

Grant guidelines and application can be accessed at:
<https://www.supportnef.org/i3-nef-grants> or use the QR Code.
A descriptive list of previous recipients and their grants is also posted.

