



Northville  
Educational  
Foundation

# 2020-2021 INNOVATIVE GRANTS APPLICATION

## INSTRUCTIONS

This application is to be completed in full and signed by the applicant(s). Please do not attach a separate sheet – please enter your text into the space provided for each area. The signature of the Building Principal/Administrator is also required.

An **electronic copy version** of this application without signatures must be emailed to NEF at nef@northvilleschools.org. A **hard copy** of the application with the required signatures must be sent to NEF at the Board Office through interoffice mail. Both copies must be received by NEF by October 9, 2020.

If needed, submit no more than five pages of supporting documents (case studies, photos, cost estimates) to help better illustrate your project. If you wish to submit anything lengthier than that or videos, you can include links to websites where they can learn more. However, keep in mind that the judging panel will have limited time to review each application and can not comb through lengthy documentation.

Remember that not all of the Committee members are teachers. Please write your application in a manner that non-teachers can understand. The final awards will not take place until end of November. When budgeting for your project, see if you can get a fixed quote so that prices do not change between now and then. NEF allocates all of the grant money so there will not be additional funds available.

Please return this application to Northville Educational Foundation no later than October 9, 2020. No exceptions will be made. If you have any questions, please contact Christa Howley at nef@northvilleschools.org or 248-344-3503. Good Luck!

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**Name(s) of Teacher(s)/Educator(s)/Staff:** *(if more than one applicant, list all applicants AND designate a lead applicant)*

Teachers / Educators / Staff Members: \_\_\_\_\_

Lead Applicant: \_\_\_\_\_

**Name of School Building(s):** \_\_\_\_\_

Grade Level(s): \_\_\_\_\_ # of Students: \_\_\_\_\_

**Title of Project:** (this should accurately reflect the project idea/outcome)

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**1. Have you contacted your PTA/PTSA for funding for this project?** \_\_\_\_\_ Yes \_\_\_\_\_ No

**What was the result?** (i.e. received funding but need more for project, they do not have teacher grants, etc.)

*Please be aware that although NEF is dedicated to funding as many projects as possible, budget constraints often prevent us from funding all of the applications received. We encourage you to also check with your school's PTA/PTSA to see if they have grants available.*

**2. Describe your project. How will it enhance teaching and/or learning experiences and benefit students?**

**3. List your project's goals, objectives and student outcomes/benefits that will enhance educational excellence. Clearly specify alignment/connection with the curriculum standards and/or the School or District Improvement Plan.**

**4. Describe how the project will enhance student learning:**

**5. What do you think makes this project "innovative"?**

**6. Describe how the project might be replicated by other teachers or schools and how you could facilitate replication.**

**7. Total Amount Requested:** (Itemize and describe your estimated costs below. Please include shipping costs, if any.)

Quantity	Item Description	Amount
	<b>TOTAL*</b>	

**NOTE:** If total funding required will exceed the maximum grant amount offered (\$3,000) please describe how the remaining funds will be obtained. No additional NEF funding will be available. Also, please disclose if you are pursuing funds for this project through other sources (i.e. building funds, outside grants, PTA/PTSA, etc.)

**Building Principal: Please initial and sign where indicated.**

\_\_\_\_\_ This Innovative Grant application has been reviewed by the building principal or administrator  
 (initial) with the staff applying for the grant and they have determined that district funding is not available.

\_\_\_\_\_ In addition, the principal agrees that the project aligns with school goals and core curriculum.  
 (initial)

\_\_\_\_\_  
 Applicant Signature (if more than one applicant, then Lead Applicant)

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 School

\_\_\_\_\_  
 Principal/Administrator Signature

\_\_\_\_\_  
 Date